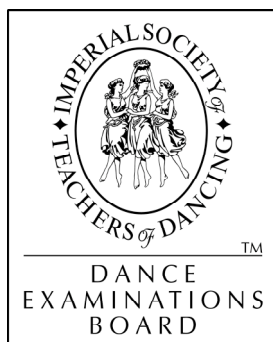


ISTD Dance Examinations Board
Imperial House
22/26 Paul Street
London EC2A 4QE



Charity Reg. No. 250397

Tel: +44 (0)20 7377 1577
Fax: +44 (0)20 7247 8309
email:
trainingassistant@istd.org
www.istd.org

APPROVED DANCE CENTRE CHANGE OF APPROVAL INFORMATION FORM

It is the responsibility of the Approved Dance Centre to inform the ISTD of any changes to staffing or resources, as well as the addition or removal of observation/teaching practice schools and other relevant changes

Failure to do so may affect Centre approval.

The appropriate sections of this form should be completed when any of the resources, staff or schools at an ISTD Approved Dance Centre changes after the original date of centre approval.

SECTION 1 STAFF

Please complete as appropriate

a. The following tutor/s has left the centre

Name	Tutor Number	Genre	Units taught

b. The following tutor has been employed. An ISTD approved tutor application form and CV is enclosed

Name	Tutor Number (if relevant)	Genre	Units desired to be taught

SECTION 2 RESOURCES

Please give details of any changes to location and use of studios/halls since the application, stating whether this is temporary or permanent;

.....

.....

.....

Please note any other changes within a studio or hall which might affect the validity of the assessments;

.....

.....

.....

.....

SECTION 3 SCHOOLS

Please list any additional school proposed, at which teaching observation and practice may take place.

By adding schools below you confirm that an appropriate member of staff within the ADC has checked them as being suitable;

School Name	Principal	ISTD Teacher	Address	Tel No	Checked

SECTION 4 OTHER

Please note any other relevant significant changes

.....

.....

.....

.....

SECTION 5 DECLARATION

I wish the above listed changes to my Centre's approval to be agreed;

Centre Name:

Centre No:

Principal Name:

Signature of Principal:

Date:

The ISTD will check and confirm acceptance of the changes. and further review at the re-approval