



### IMPORTANT INFORMATION

ISTD courses are for dance teachers and trainee dance teachers only. They are not intended for students planning and/or training to take their examination in the genre/level in question. Attendance of a course by a student can invalidate the result of any future examination at that level.

Venue: Priory School, Fawcett Road, Southsea, Portsmouth PO4 0DL

Fees per day: Members £70; Student Teachers £45; Non-Members £85

Thursday 16 <sup>th</sup> April 2020	Classical Greek New Grades Refresher Day 1 - Grades 1 - 3	10:00 – 17:00	<input type="checkbox"/>
Friday 17 <sup>th</sup> April 2020	Classical Greek New Grades Refresher Day 2 - Grades 4 & 5 including the two new Grade 6 dance sequences	10:00 – 17:00	<input type="checkbox"/>

Some knowledge of the Classical Greek syllabus is required. Teachers who have not attended a New Grades Course previously should purchase the printed syllabus notes beforehand.

**Booking Deadline: 29<sup>th</sup> March 2020**

### APPLICANT DETAILS

Full Name: \_\_\_\_\_ ISTD Membership No/PIN: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Name of Dance Centre / Organisation: \_\_\_\_\_

Do you have any learning/access requirements which the ISTD should be aware of? Yes  No

Details: \_\_\_\_\_

### PAYMENT DETAILS

Amount: \_\_\_\_\_

**CREDIT/DEBIT CARD (All major credit cards are accepted, except American Express):** You will receive an email link to pay by card online within 2 days working days of your booking being processed. Alternatively contact the Education & Training Dept on 020 7377 1577 or at [coursebookings@istd.org](mailto:coursebookings@istd.org)

**BANK TRANSFER:** Please reference your payment clearly with '54090' and your name. Do not forget to include a copy of the bank transfer with your submission/application. Please send payment to:

**Bank:** National Westminster Bank

**Branch:** Finsbury Square Branch

**Address:** Natwest, PO Box 712, 94 Moorgate, London, EC2M 6UR

**Sort Code:** 60-08-23

**Account Number:** 80699928

**Account Name:** ISTD

**IBAN BIC:** NWBK GB 2L

**IBAN:** GB 89 NWBK 600 823 806 999 28

### BOOKING CONDITIONS and CONSENT & RELEASE FORM

- All fees must be paid in full with cleared funds at least 7 days before a course begins. Payment will not be accepted on the day of the course.
- Bookings cancelled less than one month before the start of the course will not be refunded unless a medical certificate is provided or under exceptional circumstances. The ISTD also reserve the right to retain all or part of the course fee should the cancellation be made with more than one month's notice.
- The ISTD will not refund any incurred costs (such as travel and accommodation) unless the event is cancelled by the ISTD less than three weeks before the start date of the event and the delegate has received a confirmation email/letter. The ISTD will endeavour to send formal confirmation emails/letters 21 days prior to the event date.

- The ISTD has the right to refuse applications on the grounds of health and safety or if acceptance would contravene its Regulatory Authority Approval.
- Delegates are responsible for their own personal property. The ISTD cannot accept any responsibility for theft, loss or damage caused to personal effects
- Filming or photography of the event is not permitted without written permission being provided in advance by the ISTD
- Photographs/film may be taken throughout the event by an official representative of the ISTD for publicity purposes.

ISTD is committed to the principle that the interests and welfare of participants taking part in dance activities is paramount. To comply with the Data Protection Act 1998, ISTD needs your permission before we take any photography or video of you.

By acknowledging and agreeing to these terms I consent to ISTD photographing or videoing me at this event. I can confirm that I have been made aware that these images or video could be used in dance related publications, the ISTD website, at future events and broadcast on social media or video streaming services. I give the ISTD permission without time limit to use this photography or video (including facial images) worldwide on any medium.

### **HOW WE USE YOUR INFORMATION**

*ISTD will process your personal information in accordance with our privacy policy. Please refer to our privacy policy which can be found in full on our website, [www.istd.org](http://www.istd.org).*

**I have read and will observe the booking conditions and consent & release as detailed above:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return your completed application form and proof of payment to:** Education & Training Department, Imperial Society of Teachers of Dancing, Imperial House, 22/26 Paul Street, London EC2A 4QE

Email: [coursebookings@istd.org](mailto:coursebookings@istd.org) \* Tel: +44 (0)20 7377 1577